Kymbrook & Thurleigh Federation

Working in partnership with families to unlock the potential of every individual. Together we nurture a self-belief and a lifelong passion for learning.

Charging & Remissions Policy

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Contents

Introduction	**3**
Voluntary Contributions	**3**
Residential Visits	**4**
Music Tuition	**4**
Remissions Policy	**5**
Monitoring Arrangements	**5**

Introduction

The Governing Body recognises the valuable contribution that additional activities make to pupils personal and social education. These would include clubs, practical activities, trips and residential experiences.

At Kymbrook & Thurleigh Primary Schools, we believe that all our pupils should have an equal opportunity to benefit from school activities (curricular and extra-curricular) as part of a broad and balanced curriculum, independent of their parents' financial means.

This charging and remissions policy describes how we will do our best to ensure a good range of visits and activities is offered whilst trying to minimise any barriers, which may prevent some pupils from taking full advantage of the opportunities.

The Governing Body recognises that the legislation prohibits charges for the following:

• Education provided during school hours (including the supply of any materials, books, instruments or other equipment)

• Education provided outside school hours if it is part of the National Curriculum.

• Tuition for pupils learning to play musical instruments (or singing) if the tuition is required as part of the National Curriculum.

• Education provided on any trip that takes place during school hours. However, Governors have agreed that voluntary contributions may be requested.

• Education provided on any trip that takes place outside school hours if it is part of the National Curriculum.

• Supply teachers to cover for those teachers who are absent from school to accompany children on a residential trip.

• Transport provided in connection with an educational trip. However, governors have agreed that voluntary contributions may be requested.

Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents/carers to contribute to the costIf we do not receive sufficient voluntary contributions to cover the cost of the trip, we may have to cancel it. If a trip goes ahead, it may include children whose parents have not paid any contributions. We do not treat these children any differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.

The following list of additional activities, organised by the school, requires voluntary contributions from parents/carers. These activities are designed to enrich our curriculum but are regarded as "optional extras".

• Visits to museums

• Visits to theatres

• Visits to attractions or educational centres which link to curriculum areas or topics and will enhance learning

• Outdoor adventure activities

• Musical events

• Sporting activities which require transport expenses

These activities may be visits or may be conducted by visitors to the school.

Residential Visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education relating to the National curriculum, we do not make any charge for the educational element. However, parents/carers are obliged to at least pay for the residential element of the trip, and we also ask for contributions to cover the full cost of the travel and activity expenses as these are beyond the scope of our main school budget.

A payment scheme will operate to allow parents to spread the cost of such trips over a longer period of time if required.

Music Tuition

All children study music as part of the National Curriculum. We do not charge for this.

There is a charge for individual and group music tuition if this is not part of the National Curriculum.

Thurleigh Primary School Before & After School Club

Our Breakfast Club is open from 8am daily.

The After School Club is open until 5.30pm daily Monday-Friday.

The school reserves the right to charge parents an additional fee, for those who are persistently late when collecting their children from After School Club.

BASC fees will be reviewed on an annual basis. The fees can be obtained by contacting the Thurleigh office.

Remissions Policy

Those parents in receipt of any form of tax credits or support may be offered assistance in paying for a trip or a longer period of instalments will be made available to enable their child to access the activity.

The school, and Head teacher, are always available to discuss individual circumstances.

Monitoring Arrangements

This policy will be reviewed and approved by the governing board every year.